

Date: \_\_\_\_\_

## Charles A. Schaefer, Ph.D., Inc.

919-357-7203 Charlie@CharlieSchaefer.com

Patient (Client) Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: Male  Female

Home Phone \_\_\_\_\_ May I leave a message? Yes No

Cell Number \_\_\_\_\_ May I leave a message? Yes No

Work Number \_\_\_\_\_ May I leave a message? Yes No

E-mail \_\_\_\_\_ May I leave a message? Yes No

### If Adult:

Name of Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Spouse/Partner's Name \_\_\_\_\_

Children's Names and Ages \_\_\_\_\_

**If Student/Senior:** Parent/Guardian's/POA's Name \_\_\_\_\_

Relationship \_\_\_\_\_ Best phone # to be reached at \_\_\_\_\_

School /College currently attending \_\_\_\_\_ Grade/Year \_\_\_\_\_

### In case of emergency notify:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

### Financial Guarantor Information (If other than self):

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Insurance Company:** \_\_\_\_\_ ID# \_\_\_\_\_ Group# \_\_\_\_\_

Policyholder \_\_\_\_\_ Policyholder's Date of Birth \_\_\_\_\_

Claims Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Copay, if known \_\_\_\_\_

**Primary Care Physician:** \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

### Referral Source: How did you find out about us?

Friend  Insurance Co.  Medical Professional  Pastor  Employer  Internet  Other \_\_\_\_\_

**Religion** \_\_\_\_\_

**Church Affiliation (if any)** \_\_\_\_\_

Pastor \_\_\_\_\_ Do your current difficulties affect your spirituality? Yes  No

Would you like spiritual resources and discussion of spiritual topics based on your spiritual

beliefs to be included as part of your psychotherapy, when they are applicable? Yes  No

## Adult Intake Questionnaire

What is the primary reason you are seeking help at this time? \_\_\_\_\_

**Please check all that apply below (if you have any questions about these, please ask your therapist):**

- Panicky feelings    Fears    Avoidance    Procrastination    Shyness    Driven to perform certain behaviors  
 Nervous Tics    Difficulties making decisions    Flashbacks    Nightmares    Feeling unreal    Mood swings  
 Anger problems    Bingeing    Purging    Loneliness    Disorganization    Seasonal variations of mood  
 Mania    Guilt    No sense of purpose    Spiritual or religious concerns    Sensitivity to noise and lights  
 Relationship problems    Sexual problems    Suspicious of others    Hearing unidentified sounds or voices

<b>Over the last 2 weeks, how often have you been bothered by any of the following problems?</b>	Not at all	Several days	More than half the days	Nearly every day
1. Little interest or pleasure in doing things	0	1	2	3
2. Feeling down, depressed, or hopeless	0	1	2	3
3. Trouble falling/staying asleep, sleeping too much	0	1	2	3
4. Feeling tired or having little energy	0	1	2	3
5. Poor appetite or overeating	0	1	2	3
6. Feeling bad about yourself – or that you are a failure or have let yourself or your family down	0	1	2	3
7. Trouble concentrating on things, such as reading the newspaper or watching television	0	1	2	3
8. Moving or speaking so slowly that other people could have noticed. Or the opposite – being so fidgety or restless that you have been moving around a lot more than usual	0	1	2	3
9. Thoughts that you would be better off dead or of hurting yourself in some way	0	1	2	3
How difficult have these problems made it for you to do your work, take care of things at home, or get along with other people?	Not at all	Some-what	Very difficult	Extremely difficult
In the past TWO years, have you felt depressed or sad most days, even if you felt okay sometimes?	Yes	No		Score:

<b>Over the last 2 weeks, how often have you been bothered by any of the following problems?</b>	Not at all	Several days	More than half the days	Nearly every day
1. Feeling nervous, anxious, or on edge	0	1	2	3
2. Not being able to stop or control worrying	0	1	2	3
3. Worrying too much about different things	0	1	2	3
4. Trouble relaxing	0	1	2	3
5. Being so restless that it's hard to sit still	0	1	2	3
6. Becoming easily annoyed or irritable	0	1	2	3
7. Feeling afraid as if something awful might happen	0	1	2	3
Total Score:				

<b>In your life, have you ever had any experience that was so frightening, horrible, or upsetting that, in the past month, you:</b>		
1. Have had nightmares about it or thought about it when you did not want to?	Yes	No
2. Tried hard not to think about it or went out of your way to avoid situations that reminded you of it?	Yes	No
3. Were constantly on guard, watchful, or easily startled?	Yes	No
4. Felt numb or detached from others, activities, or your surroundings?	Yes	No

**Mental Health History**

***Has anyone in your family had any of the following conditions? (check all that apply)***

- Depression  Anxiety  Suicide  Bipolar Disorder  Psychosis  Alcoholism  Substance Abuse

***If yes***, please describe the family member's relationship to you and the problem:

Concern \_\_\_\_\_ Which relatives \_\_\_\_\_

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Concern \_\_\_\_\_ Which relatives \_\_\_\_\_

Have you ever wanted to end your life?  No  Yes    Have you ever attempted suicide?  No  Yes

Do you currently have suicidal thoughts?  No  Yes    Have you tried to harm yourself recently?  No  Yes

Do you ever feel angry enough or out-of-control enough to do something you might regret?  No  Yes

Do you have now or have you ever had thoughts of killing or seriously hurting someone else?  No  Yes

In the past year, have you slapped, kicked, punched, or hurt anyone?  No  Yes

**Childhood History**

As a child did you have any problems with:

- |   |                             |                              |            |
|---|-----------------------------|------------------------------|------------|
| <input type="checkbox"/> Learning disabilities    | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <u>Age</u> |
| <input type="checkbox"/> Hyperactivity            | <input type="checkbox"/> No | <input type="checkbox"/> Yes | _____      |
| <input type="checkbox"/> School fears             | <input type="checkbox"/> No | <input type="checkbox"/> Yes | _____      |
| <input type="checkbox"/> Depression               | <input type="checkbox"/> No | <input type="checkbox"/> Yes | _____      |
| <input type="checkbox"/> Sexual or physical abuse | <input type="checkbox"/> No | <input type="checkbox"/> Yes | _____      |

Any there other major childhood (0-17 years) school, learning, or emotional problems?  No  Yes

If yes, please describe: \_\_\_\_\_

**Personal History**

Which of the following best describes the family in which you grew up?

Warm and Accepting	Average	Distant, Hostile, and Fighting
1      2      3      4      5      6      7      8      9		

Was your family/home/or adult life disrupted by serious illness/accident/death/divorce?

No  Yes    If yes, please describe \_\_\_\_\_

**Social History**

Marital Status:  Single  Married  Divorced  Widowed  Separated

Number of years married: \_\_\_\_\_ Total number of marriages: \_\_\_\_\_ Spouse/Partner's name: \_\_\_\_\_

Do you have any children?  No  Yes    If yes, what are their names and ages? \_\_\_\_\_

How satisfied are you with your current family life?  Very Unsatisfied  Unsatisfied  Satisfied  Very Satisfied

How satisfied are you with the support you currently receive from your family and friends?

- Very Unsatisfied  Unsatisfied  Satisfied  Very Satisfied

Have your current difficulties affected your family/friends/coworkers?  No  Yes

**Previous Counseling or Chemical Dependency Services:**

Have you ever seen anyone or are you currently seeing anyone for:

- |                     |  |                         |   |
|---------------------|--|-------------------------|---|
| Individual Therapy  | <input type="checkbox"/> No <input type="checkbox"/> Yes | Marital/Couples Therapy | <input type="checkbox"/> No <input type="checkbox"/> Yes  |
| Group Psychotherapy | <input type="checkbox"/> No <input type="checkbox"/> Yes | Sex Therapy             | <input type="checkbox"/> No <input type="checkbox"/> Yes. |

Facility/Counselor Name	Month/Year Seen	Reason Seen	Helpful?
_____	_____	_____	<input type="checkbox"/> No <input type="checkbox"/> Yes
_____	_____	_____	<input type="checkbox"/> No <input type="checkbox"/> Yes

**Have you experienced any unusually severe stresses during the past year?**  No  Yes

If yes, please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Job Satisfaction:**  Very Satisfied  Fairly Satisfied  Not Satisfied

What is your job/profession? \_\_\_\_\_ Highest Degree Completed \_\_\_\_\_

Have you ever taken work leave for mental health or chemical dependency problems?  No  Yes

Do you have problems with your work performance or boss?  No  Yes

**Medical/Lifestyle History**

Current health  Poor  Fair  Good  Excellent

Do you have any medical problems or diseases? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you ever have a head injury?  Yes  No Did you ever have a seizure?  Yes  No

If yes, please describe \_\_\_\_\_

Do you exercise regularly?  Yes  No If yes, how many times per week? \_\_\_\_\_

**Medications currently used:**

Medication/Dose	When Prescribed	Why Prescribed	Prescribing Physician
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Do you take any herbal medications?**  No  Yes Please name \_\_\_\_\_

**Past Hospitalizations (Psychiatric/Chemical Dependency)**

Date(s)	Reasons	Hospital
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Alcohol use**

How often do you use alcohol?  None  Monthly  Weekly  Daily  Other \_\_\_\_\_

On the days that you drink, how many drinks do you usually have?

Less than 2  2-5  5 or more

Do you consider it a problem?  No  Yes Do others consider it a problem?  No  Yes

Do you have problems at work/school because of drinking or drug use?  No  Yes

Have you had problems with alcohol in the past?  No  Yes

**Nicotine use**

Do you smoke or use tobacco now?  No  Yes, how much/day? \_\_\_\_\_

Have you smoked or used tobacco in the past?  No  Yes

**Caffeine**

How many cups of caffeinated coffee/tea/soft drinks do you drink per day? \_\_\_\_\_

**Drug use**

Marijuana:  None  Occasionally  Daily  Weekly

Do you use other non-prescription substances?  No  Yes If yes, what substance? \_\_\_\_\_

**Legal History:**  None  Litigation  Arrest  Victimization, specify \_\_\_\_\_

**Are you presently involved in a court case?**  No  Yes

**THERAPIST-CLIENT SERVICES AGREEMENT  
CHARLES A. SCHAEFER, PH.D., INC.**

I. I have received a copy of the Charles A. Schaefer, Ph.D., Inc. THERAPIST-CLIENT SERVICES AGREEMENT and a copy of the Charles A. Schaefer, Ph.D., Inc. PRIVACY NOTICE. (These forms are available on the practice website at [www.CharlieSchaefer.com](http://www.CharlieSchaefer.com).)

\_\_\_\_\_  
Initials/ Date

II. *(This must be initialed and signed by your first session.)*

I have read, understand, and accept the following by initialing each item:

\_\_\_\_\_ that Charles A. Schaefer, Ph. D., Inc. may disclose Protected Health Information as necessary to my insurance company if I want my insurance to be filed. If this is not initialed, I understand that I must pay in full for services.

\_\_\_\_\_ that Charles A. Schaefer, Ph.D., Inc. may use Protected Health Information within the practice for the purpose of Treatment/Consultation

\_\_\_\_\_ that Charles A. Schaefer, Ph.D., Inc. may share Information as necessary with my primary care physician. If you do not wish information to be shared with your physician initial the "no" block below.

\_\_\_\_\_ NO, do not share information with my physician

Please initial the following if Charles A. Schaefer, PhD., Inc. staff:

\_\_\_\_\_ may contact you or leave messages at your **home** telephone number

\_\_\_\_\_ may contact you or leave messages at your **work** telephone number

\_\_\_\_\_ may contact you or leave messages at your **cell phone** telephone number

\_\_\_\_\_ may contact you by **e-mail**. If yes, specify address \_\_\_\_\_

I have read, understand, and accept all of the provisions of the Charles A. Schaefer, Ph.D., Inc. THERAPIST-CLIENT SERVICES AGREEMENT and the Charles A. Schaefer, Ph.D., Inc. PRIVACY NOTICE.

\_\_\_\_\_  
Name (Patient/Client or Representative)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Patient/Client